

**A G E N D A**  
**WORK SESSION**  
**City of Moberly**  
**May 06, 2019**  
**6:00 PM**

**Requests, Ordinances, and Miscellaneous**

1. Notice of Public Hearing, 2019 Proposed Property Tax Rates
2. Athletic Complex Parking Lot
3. A Resolution Authorizing Task Order #7 with Bartlett and West in the Amount of up to \$\$47,000 for Services Related to Design of Storm Water Detention Facilities for Sinnock Avenue (Kiwanis Park and Cobblestone Creek Subdivision) and Fox Park and Fox Run
4. Park Board Appointments
5. A request from Moberly Area Chamber of Commerce, Moberly Rotary Club, Altrusa Club, Moberly Fraternal Order of Eagles, Main Street Moberly and Knights of Columbus to hold their annual Railroad Days event on June 12-15, 2019 and their request to block of the 100 block of W. Reed Street and 200 block of W. Reed on Saturday only, and Parking area around City Hall.
6. A Missouri Highway and Transportation Commission Right of Way License Agreement.
7. Accepting these bids for assessment/inspection services, professional title services, and housing inspection services of 65 properties within the City of Moberly and authorizing Mark Twain Regional Council of Government as the administrator.
8. A Resolution of the City of Moberly, Missouri, stating intent to seek funding through the Community Development Block Grant Program and Authorizing the Mayor to Pursue Activities in an Attempt to Secure Funding.

# City of Moberly City Council Agenda Summary

Agenda Number: \_\_\_\_\_  
 Department: City Clerk  
 Date: May 6, 2019

**Agenda Item:** Notice of Public Hearing, 2019 Proposed Property Tax Rates

**Summary:** 2019 Proposed Property Tax Rates

**Recommended Action:** Hold Public Hearing at the May 20, 2019 Council Meeting.

**Fund Name:** N/A

**Account Number:** N/A

**Available Budget \$:** N/A

ATTACHMENTS:		Role Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	<b>Mayor</b>		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M___ S___ <b>Jeffrey</b>	___	___
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution			
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	<b>Council Member</b>		
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M___ S___ <b>Brubaker</b>	___	___
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M___ S___ <b>Kimmons</b>	___	___
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M___ S___ <b>Davis</b>	___	___
<input type="checkbox"/> Citizen	<input checked="" type="checkbox"/> Legal Notice	M___ S___ <b>Kyser</b>	___	___
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____		Passed	Failed

Notice of Public Hearing

A Public Hearing will be held at 6:00 p.m. May 20, 2019 in the City Council Chambers at City Hall, 101 West Reed Street at which time citizens may be heard on the property tax rates proposed to be set by the City of Moberly, a political subdivision. The tax rate shall be set to produce the revenue which the budget for Fiscal Year 2018-2019 shows to be required from the property tax.

Each tax rate is determined by dividing the amount of revenue required by the current assessed valuation. The result is multiplied by 100 so the tax rate will be expressed in cents per \$100 valuation.

<u>ASSESSED VALUATION</u>	<u>2018</u>	<u>Est. 2019</u>
Real Estate . . . . .	114,541,650	115,141,980
Personal. . . . .	<u>37,701,646</u>	<u>37,693,884</u>
	152,243,296	152,835,864
 <u>STATE ASSESSED</u>		
Real Estate . . . . .	5,542,134	5,088,960
Personal. . . . .	<u>956,420</u>	<u>936,887</u>
	6,498,554	6,025,847
 TOTAL ASSESSED. . . . .	 158,741,850	 159,861,711
	Amount of Property Tax Revenue Budgeted For 2019	Proposed Tax Rate (Per \$100) for 2019
 <u>FUNDS</u>		
General Fund. . . . .	1,085,025.49	.7223
Parks and Recreation. . . . .	<u>503,591.62</u>	<u>.3352</u>
	1,588,617.11	1.0575

These rates are based on the last assessed valuations made available by the Randolph County Assessor.

Moberly City Council  
D. K. Galloway  
City Clerk

Publish April 29, 2019  
Affidavit Needed

# City of Moberly City Council Agenda Summary

Agenda Number: \_\_\_\_\_  
 Department: Parks  
 Date: May 6, 2019

**Agenda Item:** Athletic Complex Parking Lot

**Summary:** McClure ran a bid process for the Howard Hills Athletic Complex parking lot. This is the second project of the new sales tax renewal and one of the highest requested projects. We are budgeting for this in the upcoming budget year and the project is slated to begin after July 4<sup>th</sup>.

The project will involve an asphalt parking lot with 330 parking spaces and three light poles with double LED heads. The north and south rows of parking will have parking bumpers.

**Recommended Action:** Direct staff to bring a resolution to the May 20, 2019 meeting.

**Fund Name:** Athletic Complex - Roadway Maintenance

**Account Number:** 115.048.5302

**Available Budget \$:** \$577,000 (2019-2020 Budget Year Line Proposed Item Total)

ATTACHMENTS:		Roll Call	Aye	Nay
___ Memo	___ Council Minutes	<b>Mayor</b>		
___ Staff Report	___ Proposed Ordinance	M___ S___ <b>Jeffrey</b>	___	___
___ Correspondence	___ Proposed Resolution			
___ Bid Tabulation	___ Attorney's Report	<b>Council Member</b>		
___ P/C Recommendation	___ Petition	M___ S___ <b>Brubaker</b>	___	___
___ P/C Minutes	___ Contract	M___ S___ <b>Kimmons</b>	___	___
___ Application	___ Budget Amendment	M___ S___ <b>Davis</b>	___	___
___ Citizen	___ Legal Notice	M___ S___ <b>Kyser</b>	___	___
___ Consultant Report	___ Other _____		Passed	Failed

**MOBERLY PARKS AND RECREATION  
MOBERLY, MISSOURI  
PARKING LOT IMPROVEMENTS – HOWARD HILLS ATHLETIC COMPLEX**

ADVERTISEMENT FOR BIDS

Sealed Bids for the construction of the **Parking Lot Improvements – Howard Hills Athletic Complex** will be received by Moberly Missouri Department of Public Works, at the office of the **City Clerk Office at Moberly City Hall located at 101 West Reed Street, Moberly, MO 65270, until 10:00 A.M. local time on Friday, April 26, 2019**, at which time the Bids received will be publicly opened and read.

The Project consists of constructing **asphalt pavement for overflow parking**.

All equipment, materials and workmanship must be in accordance with the drawings and specifications in the office of the Consulting Engineers, McClure Engineering Company.

Copies of plans and specifications can be seen or purchased for a Non-Refundable fee on-line at [www.drexeltech.com](http://www.drexeltech.com) in their eDistribution plan room, additional assistance is available at [distribution@drexeltech.com](mailto:distribution@drexeltech.com). Information regarding this project can be found in the “Public Jobs” link on the website. Contractors desiring the Contract Documents for use in preparing bids may also obtain a set of such documents from Drexel Technologies; 10840 West 86<sup>th</sup> Street, Lenexa, KS 66214, telephone number is 913-371-4430. Bidding documents will be shipped only if the requesting party assumes responsibility for all related charges. Corporate, certified, or cashier’s checks shall be made payable to Drexel Technologies, Inc.

Questions on the Bid Documents from general contractors and sub-contractors will be answered by the office of the Consulting Engineer. All questions must be submitted using the Request for Information Form (RFI) included in the specifications to Susan Copenhaver of the consulting engineer via e-mail at [scopenhaver@mecresults.com](mailto:scopenhaver@mecresults.com). Any explanation or interpretation made will be in the form of a written response on the RFI form or by Addendum issued by the Consulting Engineer and furnished to all Bidders identified as plan holders of record. No requests for alternate or “equivalent” products will be considered prior to Bid Opening.

A pre-bid conference will be held at **10:30am** local time on **April 16, 2019** at the **Moberly Parks and Recreation office located at 200 N Clark Street, Moberly, MO 65270**. Attendance at the pre-bid conference is highly encouraged but is not mandatory.

No Bidder may withdraw his bid for a period of thirty (30) days after the date of opening of bids.

Only if Bids Exceed \$75,000 will minimum wage rates for this contract be prevailing wage rates as determined by the Industrial Commission of Missouri. The wage rates are set forth in the contract documents, and are to be considered as a part of this Invitation to Bid.

Bid security shall be furnished in accordance with the Instructions to Bidders.

Owner: **Moberly Parks and Recreation**

By: **Troy Bock, Director**

+ + END OF ADVERTISEMENT FOR BIDS + +

**HOWARD HILS ATHLETIC COMPLEX  
PARKING LOT IMPROVEMENTS  
MOBERLY, MO PARKS AND RECREATION**

**BID TABULATION**

APRIL 26, 2019

PN # 180021-040

Item No.	Description	Unit	Est. Qty.
1	Heavy Duty ACC Pavement with Base (IC)	SY	5,520
2	Light Duty ACC Pavement with Base (IC)	SY	5,102
3	ADA Signs and Markings (IC)	LS	1
4	Earthwork	LS	1
5	Seeding	LS	1
6	Silt Fence	LF	1,845
7	Ditch Cehck	EA	7
8	Stabilized Construction Exit	EA	1
9	Inlet Protection	EA	3
10	Precast Parking Bumpers (IC)	EA	127
11	Paint Striping and Marking (IC)	LS	1
12	Mobilization and Demobilization	LS	1
13	Construction Staking & ADA Survey	LS	1
14	12" HDPE, Double Walled, Smooth Interior (IC)	LF	175
15	18" HDPE, Double Walled, Smooth Interior (IC)	LF	102
16	Nyloplast Basin (IC)	EA	1
17	4" SDR 35 Perforated (IC)	LF	700
18	Light Duty ACC Pavement Sidewalk (IC)	SY	135
19	Contingency	LS	1

**TOTAL OF ALL SITE IMPROVEMENT BASE BID ITEMS**

**SCHEDULE OF UNIT PRICES**

Item No.	Description	Unit	Est. Qty.
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1	Full Depth Pavement Replacement with Heavy Duty ACC Pavement	SY
2	Unsuitable Earth Material Removal and Replacement	cy

**BID ALTERNATE NO. 1**

Item No.	Description	Unit	Est. Qty.
1	Heavy Duty ACC Pavement with Base (IC)	SY	485
2	Light Duty ACC Pavement with Base (IC)	SY	1,525
3	Precast Parking Bumpers (IC)	LS	50
4	30' Steel Light Pole (IC)	EA	1
5	LED Fixture (IC)	EA	2
6	Light Pole Base (IC)	EA	1
7	PVC Conduit	LS	30
8	# 8 CU Conductor	LS	90
9	Earthwork Excavation and Deduction for Decreased Seeding	LS	1
10	Paint Striping and Marking (IC)	LS	1

**TOTAL OF ALTERNATE NO. 1**

**BID ALTERNATE NO. 2**

Item No.	Description	Unit	Est. Qty.
1	30' Steel Light Pole (IC)	EA	3
2	LED Fixture (IC)	EA	6
3	Light Pole Base (IC)	EA	3
4	PVC Conduit	LS	620
5	# 8 CU Conductor	LS	1,860

**TOTAL OF ALTERNATE NO. 2**

**TOTAL OF BASE BID ONLY**

**TOTAL OF BASE BID + ALTERNATE NO. 1**

**TOTAL OF BASE BID + ALTERNATE NO. 2**

**TOTAL OF BASE BID + ALTERNATE NO. 1 + ALTERNATE NO. 2**

ENGINEER'S ESTIMATE  
 MCCLURE  
 1901 PENNSYLVANIA DRIVE  
 COLUMBIA, MO 65202

CAPITAL PAVING & CONSTRUCTION LLC  
 P.O. BOX 104960  
 JEFFERSON CITY, MO 65110

<u>Bid Unit Price</u>	<u>Bid Price</u>	::	<u>Bid Unit Price</u>	<u>Bid Price</u>	::
\$36.00	\$198,720.00	::	\$33.81	\$186,631.20	::
\$29.00	\$147,958.00	::	\$27.82	\$141,937.64	::
\$5,000.00	\$5,000.00	::	\$1,601.11	\$1,601.11	::
\$57,000.00	\$57,000.00	::	\$38,888.87	\$38,888.87	::
\$2,500.00	\$2,500.00	::	\$5,333.33	\$5,333.33	::
\$1.00	\$1,845.00	::	\$2.34	\$4,317.30	::
\$250.00	\$1,750.00	::	\$240.60	\$1,684.20	::
\$1,500.00	\$1,500.00	::	\$2,777.78	\$2,777.78	::
\$300.00	\$900.00	::	\$166.67	\$500.01	::
\$65.00	\$8,255.00	::	\$72.22	\$9,171.94	::
\$4,000.00	\$4,000.00	::	\$2,444.45	\$2,444.45	::
\$7,500.00	\$7,500.00	::	\$3,270.02	\$3,270.02	::
\$6,000.00	\$6,000.00	::	\$7,444.44	\$7,444.44	::
\$35.00	\$6,125.00	::	\$22.22	\$3,888.50	::
\$45.00	\$4,590.00	::	\$48.02	\$4,898.04	::
\$2,200.00	\$2,200.00	::	\$2,185.55	\$2,185.55	::
\$12.00	\$8,400.00	::	\$15.56	\$10,892.00	::
\$24.00	\$3,240.00	::	\$70.55	\$9,524.25	::
\$15,000.00	\$15,000.00	::	\$15,000.00	\$15,000.00	::
		::			::
	\$482,483.00	::		\$452,390.63	::
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		::			::
<u>Bid Unit Price</u>	<u>Bid Price</u>	::	<u>Bid Unit Price</u>		::



	\$0.00	::	\$150.00	::
	\$0.00	::	\$17.00	::
		::		::
		::		::
		::		::
		::		::
<b>Bid Unit Price</b>	<b>Bid Price</b>	::	<b>Bid Unit Price</b>	<b>Bid Price</b>
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\$36.00	\$17,460.00	::	\$33.81	\$16,397.85
\$29.00	\$44,225.00	::	\$27.82	\$42,425.50
\$65.00	\$3,250.00	::	\$72.22	\$3,611.00
\$3,460.00	\$3,460.00	::	\$3,406.67	\$3,406.67
\$1,400.00	\$2,800.00	::	\$1,527.78	\$3,055.56
\$450.00	\$450.00	::	\$1,611.11	\$1,611.11
\$16.00	\$480.00	::	\$15.04	\$451.20
\$1.50	\$135.00	::	\$1.48	\$133.20
		::		
\$5,500.00	\$5,500.00	::	\$6,666.66	\$6,666.66
\$1,000.00	\$1,000.00	::	\$333.34	\$333.34
		::		
	\$78,760.00	::		\$78,092.09
		::		
		::		
		::		
		::		
<b>Bid Unit Price</b>	<b>Bid Price</b>	::	<b>Bid Unit Price</b>	<b>Bid Price</b>
<hr/>	<hr/>		<hr/>	<hr/>
\$3,460.00	\$10,380.00	::	\$3,406.67	\$10,220.01
\$1,400.00	\$8,400.00	::	\$1,527.78	\$9,166.68
\$450.00	\$1,350.00	::	\$1,611.11	\$4,833.33
\$16.00	\$9,920.00	::	\$15.04	\$9,324.80
\$1.50	\$2,790.00	::	\$1.48	\$2,752.80
		::		
	\$32,840.00	::		\$36,297.62
		::		
		::		
	<b>\$482,483.00</b>	::		<b>\$452,390.63</b>
		::		
	<b>\$561,243.00</b>	::		<b>\$530,482.72</b>
		::		
	<b>\$515,323.00</b>	::		<b>\$488,688.25</b>
		::		
	<b>\$594,083.00</b>	::		<b>\$566,780.34</b>

EMERY SAPP & SONS, INC.  
 2301 I-70 DRIVE NW  
 COLUMBIA, MO 65202

FRECH PAVING CO  
 5517 O'NEAL ROAD  
 COLUMBIA, MO 65202

<u>Bid Unit Price</u>	<u>Bid Price</u>	::	<u>Bid Unit Price</u>	<u>Bid Price</u>	::
\$34.00	\$187,680.00	::	\$32.85	\$181,332.00	::
\$27.60	\$140,815.20	::	\$27.05	\$138,009.10	::
\$740.00	\$740.00	::	\$2,475.00	\$2,475.00	::
\$47,910.00	\$47,910.00	::	\$84,150.00	\$84,150.00	::
\$2,935.00	\$2,935.00	::	\$5,425.00	\$5,425.00	::
\$2.00	\$3,690.00	::	\$2.85	\$5,258.25	::
\$530.00	\$3,710.00	::	\$350.75	\$2,455.25	::
\$1,220.00	\$1,220.00	::	\$840.00	\$840.00	::
\$115.00	\$345.00	::	\$184.00	\$552.00	::
\$65.50	\$8,318.50	::	\$84.00	\$10,668.00	::
\$7,000.00	\$7,000.00	::	\$2,475.00	\$2,475.00	::
\$11,915.00	\$11,915.00	::	\$4,200.00	\$4,200.00	::
\$3,800.00	\$3,800.00	::	\$6,980.00	\$6,980.00	::
\$30.50	\$5,337.50	::	\$20.10	\$3,517.50	::
\$41.00	\$4,182.00	::	\$31.70	\$3,233.40	::
\$1,700.00	\$1,700.00	::	\$1,280.00	\$1,280.00	::
\$16.50	\$11,550.00	::	\$18.27	\$12,789.00	::
\$37.75	\$5,096.25	::	\$24.13	\$3,257.55	::
\$15,000.00	\$15,000.00	::	\$15,000.00	\$15,000.00	::
		::			::
	\$462,944.45	::		\$483,897.05	::
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		::			::
		::			::
<u>Bid Unit Price</u>		::	<u>Bid Unit Price</u>		::

\$40.00 :: \$75.55 ::

\$55.00 :: \$60.00 ::

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<u>Bid Unit Price</u>	<u>Bid Price</u>	::	<u>Bid Unit Price</u>	<u>Bid Price</u>	::
\$35.25	\$17,096.25	::	\$31.37	<b>\$15,214.45</b>	::
\$28.25	\$43,081.25	::	\$27.90	\$42,547.50	::
\$65.50	\$3,275.00	::	\$84.00	\$4,200.00	::
\$5,215.00	\$5,215.00	::	\$2,060.00	\$2,060.00	::
\$1,380.00	\$2,760.00	::	\$1,200.00	\$2,400.00	::
\$1,580.00	\$1,580.00	::	\$1,175.00	\$1,175.00	::
\$4.50	\$135.00	::	\$2.20	\$66.00	::
\$0.55	\$49.50	::	\$1.40	\$126.00	::

\$3,290.00 \$3,290.00 :: \$6,400.00 \$6,400.00 ::  
\$1,725.00 \$1,725.00 :: \$4,150.00 \$4,150.00 ::

\$78,207.00 :: \$78,338.95 ::

**(CORRECTION MADE TO TOTAL)** ::

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::

<u>Bid Unit Price</u>	<u>Bid Price</u>	::	<u>Bid Unit Price</u>	<u>Bid Price</u>	::
\$4,130.00	\$12,390.00	::	\$2,100.00	\$6,300.00	::
\$1,380.00	\$8,280.00	::	\$1,200.00	\$7,200.00	::
\$1,525.00	\$4,575.00	::	\$1,175.00	\$3,525.00	::
\$5.55	\$3,441.00	::	\$2.20	\$1,364.00	::
\$0.55	\$1,023.00	::	\$1.40	\$2,604.00	::

\$29,709.00 :: \$20,993.00 ::

**\$462,944.45** :: **\$483,897.05** ::

**\$541,151.45** :: **\$562,236.00** ::

**\$492,653.45** :: **\$504,890.05** ::

**\$570,860.45** :: **\$583,229.00** ::

BARTLETT & WEST, INC.  
TASK ORDER NUMBER 7

This task order No. 7 is issued relative and in accordance with the Master Agreement (hereafter referred to as the "Agreement") for professional Services between the City of Moberly, Missouri and Bartlett & West, Inc. ("Consultant") as dated June 14, 2016 and as further modified herein.

The Provisions of this Task are as follows:

- A. Definitions and Rules of Interpretation. For purposes of this Task Order, definitions and rules of interpretation and outlined within the Agreement, or within preceding Task Orders, shall apply unless exception or redefinition to any previously provided terms are expressly noted by this Task Order.
- B. Scope of Work. The Consultant shall perform services under the Task Order for preparing plans and specifications for Storm Water Detention design related to Fox Park and Kiwanis Park, as more fully described herein.
- C. Time of Performance for Services. Once Notice to Proceed is received, surveying and design services will be completed no later than 90 calendar days.
- D. Compensation for Services. The services shall be performed hourly for an estimated Not to Exceed fee of
- E. **Surveying, Modeling & Design Phase Services:** **\$37,000**
- F. **Bid Phase Assistance and Minor Construction Admin. Services:** **\$10,000**
- G. Scope of Services and Activities:

## 1. DATA COLLECTION AND SURVEYS

- 1.1. Project kickoff meeting at City offices.
- 1.2. Collect data and information used in performing the project duties including the following tasks:
  - 1.2.1. Request, obtain, review existing subdivision plats and storm water planning for:
    - 1.2.1.1. Kiwanis Park Area:
      - 1.2.1.1.1. Moberly Motor Company, Cobblestone Creek Development, Moberly Housing Authority, Crosspoint Development and Gillan's subdivision
    - 1.2.1.2. Fox Run Area:
      - 1.2.1.2.1. Fox Run, Fox Park and Quail Haven developments
- 1.3. Perform the field survey of existing topography to create project base mapping:
  - 1.3.1. Research of existing survey deeds and horizontal and vertical control points.
  - 1.3.2. Set project horizontal and vertical control/bench marks. Project control will be set using GPS technology.
  - 1.3.3. Field locate and survey property corners for:
    - 1.3.3.1. Kiwanis Park project:
      - 1.3.3.1.1. Kiwanis Park and Terry May property only
    - 1.3.3.2. Fox Park Area:
      - 1.3.3.2.1. Fox Park, Foster, Esry, Allen, Devos, Head, Whearty and Kimbrough properties.
  - 1.3.4. Field survey existing topographic features, including existing drainage areas, pavement edges, drainage structures, retaining walls, landscaping, private entrances and other features to develop the project mapping, as noted in the attached exhibit.
  - 1.3.5. Field locate visible existing utilities in the project area. Includes call for field locates to MO One-Call and survey of marked underground utilities that might be impacted by proposed work.
- 1.4. Establish existing Right-of-Way lines from plats or recorded surveys
- 1.5. Develop project base mapping from field surveys and City provided data for property lines.

## 2. HYDRAULIC MODELING / ANALYSIS OF WATERSHED:

- 2.1. Perform hydraulic modeling of the watershed including:
  - 2.1.1. Evaluation of pre-development and post-development design flows, for sizing of proposed pipe and detention basins necessary to meet City requirements for the proposed watersheds in the areas of Kiwanis Park and Fox Park, as shown on the attached Exhibits. Consider landscape berms or other minor improvements that can benefit the property owners and reduce risk of ponding on their properties. Consider

more than one detention basin on each site, as supported by hydraulic modeling and calculations.

- 2.2. Provide preliminary drawing of detention basin(s) required to meet the design criteria. Assumed to be 25-year storm to be detained and 100 year storm to pass through without overtopping roadways.
- 2.3. Provide up to three alternatives for detention basin locations, such as utilizing existing City park property in conjunction with private property to capture the necessary water volumes.
- 2.4. Provide summary report with recommendations based on Moberly design criteria.
- 2.5. Meet with City staff to review the preliminary drawings and recommendations before design plans are created.

### **3. PRELIMINARY PLANS**

- 3.1. Develop preliminary plans for selected alternatives.
- 3.2. Coordinate with City on conceptual layouts.
- 3.3. Develop inlet locations, drainage areas, and perform pipe design calculations and pipe profile development based on manning's equation via the use of spreadsheets based on APWA and City of Moberly Storm Water Ordinance criteria.
- 3.4. Develop preliminary plans for the proposed improvements. Construction drawings will be prepared on 22" x 34" size sheets. The scale shall be as determined to be appropriate. The preliminary submittal is anticipated to include:
  - 3.4.1. Cover Sheet
  - 3.4.2. Typical Sections/General Notes (1 sheet assumed)
  - 3.4.3. Demolition plan (1 sheet assumed)
  - 3.4.4. Plan and Profile Sheets (3 sheets assumed)
  - 3.4.5. Storm Sewer Profile Sheets (3 sheets assumed)
  - 3.4.6. Park trail exhibit and details (2 sheets assumed)
- 3.5. Submit a PDF of preliminary plans.
- 3.6. Coordinate with existing utilities for potential conflicts.
- 3.7. Meet with City staff to review preliminary plans
- 3.8. Discuss necessary steps for property acquisition if needed. (see optional services)

### **4. FINAL PLANS**

- 4.1. Address comments from the City and utility coordination and develop final plans. The plans are anticipated to include:
  - 4.1.1. Cover Sheet
  - 4.1.2. General Notes/Typical Sections (1 sheet assumed)
  - 4.1.3. Control Points (1 sheet assumed)
  - 4.1.4. Demolition plan (1 sheet assumed)
  - 4.1.5. Standard Detail and Quantity Sheets (2 sheets assumed)
  - 4.1.6. Plan and Profile Sheets (3 sheets assumed)
  - 4.1.7. Storm Sewer Profile Sheets (3 sheets assumed)
  - 4.1.8. Erosion Control Plans (1 sheet assumed)
  - 4.1.9. Traffic Control Plans (1 sheet assumed)
  - 4.1.10. Park trail exhibit and detail ( 2 sheets assumed)

- 4.2. Calculate quantities, estimate of probable cost and tabulation of quantities.
- 4.3. Develop tech specs and bidding documents (assumes the use of City of Moberly & APWA KC Metro specs with JSPs and bidding documents will be standard EJCDC documents edited by the Engineer).
- 4.4. Submit PDF files of plans, technical specifications and bid documents to the City.
- 4.5. Hold a meeting at the City offices to review plans, specifications and cost estimates. Compile and distribute minutes.
- 4.6. City to handle utility coordination.
- 4.7. Revise documents to incorporate modifications from negotiations with property owners, utility comments, and City comments.
- 4.8. Submit final signed and sealed PDF plans to the City.

## **5. DESIGN QA/QC AND COORDINATION**

- 5.1. Quality Reviews
- 5.2. Perform periodic reviews of project for quality assurance purposes. Perform a quality control review of the project deliverables at each submittal stage.
- 5.3. Administration and Coordination
- 5.4. Perform duties necessary for administration of project contract. Prepare and administer project expenses and invoicing to City, including processing of subconsultant invoices.
- 5.5. General communication with City. This includes email updates, phone conversations, and general correspondence on approximately a bi-weekly basis during the course of the project.

## **6. BIDDING SERVICES**

- 6.1. Coordinate revised contract documents, specifications and plans for bidding purposes.
- 6.2. Be available to assist the City in facilitating a bid process for the work. This includes answering questions, providing addenda and being present at bid opening.
- 6.3. Provide recommendation for most qualified bidder

## **7. CONSTRUCTION ADMIN. SERVICES**

- 7.1. Assist the City in administering the contract between the City and the Contractor by reviewing shop drawings, pay applications and changes to the work and making recommendations.
- 7.2. Obtain marked up drawings from the City and contractor and use this data to update the project plans with any changes made during construction.
- 7.3. Submit as-built drawings to City.

## **8. Services not included:**

- 8.1. Construction Observation.
- 8.2. Temporary and Permanent Easement Documents.
- 8.3. Setting Property Corners.
- 8.4. Geotechnical Investigations. Discussions with staff indicates that no rock will be encountered.
- 8.5. Downstream hydraulic modelling. This project is intended to maintain or reduce the volume of stormwater exiting the basin and entering the city's existing stormwater system.
- 8.6. Permitting of any manner.
- 8.7. Public meetings.
- 8.8. Meetings beyond those noted in the scope of work.

**9. Optional Services:**

9.1. Right of way services:

- 9.1.1. The CONSULTANT shall perform preparation of temporary easements as needed for construction of storm pipe or detention basin as needed. (assumes up to 4 tracts).
- 9.1.2. Create exhibits required for temporary easements.
- 9.1.3. Review legal descriptions and provide comments.
- 9.1.4. Answer questions and make plan revisions based on property owner feedback.

**10. Client's Responsibilities.**

10.1. Client's responsibilities in the completion of this Task Order are as follows. If no responsibilities are listed, then responsibilities are as outlined in the Agreement. Client to provide:

- 10.1.1. existing storm water modeling calculations and/or reports from previous work that would affect the proposed work. ( details noted in Section 1 above)
- 10.1.2. coordination with city departments and private utilities
- 10.1.3. existing surveys, plats, GIS and other utility and property data relevant to the work.
- 10.1.4. standard details in CAD or PDF format that are required for the project design by the City.
- 10.1.5. easement acquisition services, if needed.

11. Special Items. Special Items relative to this Task Order are as follows:

- 11.1. Consultant and Client agree that the Agreement and this Task Order may be changed by mutual written consent of both Consultant and Client.

12. Authorization Acknowledgement and Acceptance. All services herein offered are subject to the terms of the Agreement, unless otherwise specifically provided for herein. Signature hereto by both Parties constitutes an offer by Consultant to perform such services listed herein and an authorization by Client for Consultant to proceed with the services.

**Client:**

CITY OF MOBERLY, MISSOURI

**Consultant:**

BARTLETT & WEST, INC.

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date Signed: \_\_\_\_\_

Date Signed: \_\_\_\_\_



# City of Moberly City Council Agenda Summary

**Agenda Number:** \_\_\_\_\_  
**Department:** Public Utilities  
**Date:** May 6, 2019

**Agenda Item:** A Resolution Authorizing Task Order #7 with Bartlett and West in the Amount of up to \$\$47,000 for Services Related to Design of Storm Water Detention Facilities for Sinnock Avenue (Kiwanis Park and Cobblestone Creek Subdivision) and Fox Park and Fox Run

**Summary:** Bartlett and West is working on the curb and gutter project in conjunction with the water main replacement on Harrison and Garfield Streets. This work will add additional storm flow to the area that drains near and around Fox Run. This area currently experiences excessive runoff during rain events. The additional detention is necessary to protect downstream property and homeowners. The Sinnock Avenue stormwater project is in conjunction with Cobblestone Creek subdivision. The developer has opted to pay the city in lieu of constructing stormwater detention on their site. The City is then responsible for constructing the detention to reduce the stormwater runoff from the development in Kiwanis Park as well as the new subdivision.

**Recommended Action:** Direct staff to develop a resolution for adoption at the next regular Council meeting.

**Fund Name:** Capital Improvement Sales Tax Fund

**Account Number:** 304.000.5408

**Available Budget \$:** \$33,920.88

ATTACHMENTS:		Roll Call	Aye	Nay
___ Memo	___ Council Minutes	<b>Mayor</b>		
___ Staff Report	___ Proposed Ordinance	M___ S___ <b>Jeffrey</b>	___	___
___ Correspondence	___ Proposed Resolution			
___ Bid Tabulation	___ Attorney's Report	<b>Council Member</b>		
___ P/C Recommendation	___ Petition	M___ S___ <b>Brubaker</b>	___	___
___ P/C Minutes	___ Contract	M___ S___ <b>Kimmons</b>	___	___
___ Application	___ Budget Amendment	M___ S___ <b>Davis</b>	___	___
___ Citizen	___ Legal Notice	M___ S___ <b>Kyser</b>	___	___
___ Consultant Report	___ Other _____		Passed	Failed

# City of Moberly City Council Agenda Summary

Agenda Number: \_\_\_\_\_  
 Department: Parks  
 Date: Click to Select

**Agenda Item:** Park Board Appointments

**Summary:** Three Park Board positions are up as occurs annually. The three current members – Don Burton, Russ Kennison, and Rachael Grime – are all seeking reappointment.

**Recommended Action:** Reappoint the three members.

**Fund Name:** N/A

**Account Number:** N/A

**Available Budget \$:** N/A

ATTACHMENTS:		Roll Call	Aye	Nay
___ Memo	___ Council Minutes	<b>Mayor</b>		
___ Staff Report	___ Proposed Ordinance	M___ S___ <b>Jeffrey</b>	___	___
___ Correspondence	___ Proposed Resolution	<b>Council Member</b>		
___ Bid Tabulation	___ Attorney's Report	M___ S___ <b>Brubaker</b>	___	___
___ P/C Recommendation	___ Petition	M___ S___ <b>Kimmons</b>	___	___
___ P/C Minutes	___ Contract	M___ S___ <b>Davis</b>	___	___
___ Application	___ Budget Amendment	M___ S___ <b>Kyser</b>	___	___
___ Citizen	___ Legal Notice		Passed	Failed
___ Consultant Report	___ Other_____			

<b>ATTACHMENTS:</b>		<b>Role Call</b>	<b>Aye</b>	<b>Nay</b>
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	<b>Mayor</b>		
<input type="checkbox"/> Staff Report	<input checked="" type="checkbox"/> Proposed Ordinance	M__ S__ <b>Jeffrey</b>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution			
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	<b>Council Member</b>		

City of



Board/Commission Application Form

Individuals serving on boards or commissions play an important role in advising the City Council on matters of interest to our community and its future. For the most part, Board and Commission members must be residents of City of Moberly. When a vacancy occurs, an announcement of that vacancy will be posted. The City Council will review all applications. The appointment will be made at a formal City Council meeting. Appointees serve as unpaid volunteers.

This application is a public document and as such it or the information it contains may be reproduced and distributed. This application will remain active for two years and you will automatically be considered for any vacancy occurring during that time.

Name of Board or Commission: Moberly Park Board Date: 3.7.19
Your Name: Rachael Grime Street Address: 718 Wescott
Phone number(s): (evening) 660.998.3896 (day) 660.2103.4426, ext 3
Email: director@little-dixie.lib.mo.us

Do you live within the corporate limits of City of Moberly? Yes/No
How long have you been a resident of City of Moberly? Dec 2017
Occupation: Director Employer: Little Dixie Regional Libraries

Optional Questions (use back of application if necessary)

What experience and/or skills do you have that might especially qualify you to serve on this board or commission?

- Programming
- Served on boards before
- Library has working relationships w/ parks

What particular contributions do you feel you can make to this board or commission?

Similar experiences (Library + Parks)

I will attend meetings in accordance with the adopted policies of City of Moberly, Missouri. If at any time my business or professional interests conflict with the interests of the Commission, I will not participate in such deliberations. References may be secured from the following individuals:

- 1. Kim Buckman Phone: 660.833.8939
2. Jami Livingston Phone: 660.216.9986
3. Troy Beck Phone: 660.998.0139

Rachael Grime
Signature of Applicant

\*Additional Information may be attached to this form.

City of



### Board/Commission Application Form

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**This application is a public document and as such it or the information it contains may be reproduced and distributed. This application will remain active for two years and you will automatically be considered for any vacancy occurring during that time.**

Name of Board or Commission: PARKS AND RECREATION Date: MARCH 7, 2019

Your Name: RUSSELL R. KENNISON II Street Address: 1408 HARVEST LANE

Phone number(s): (evening) 660-651-2690 (day) 660-263-9189

Email: RSKENNISON@CHARTER.NET

Do you live within the corporate limits of City of Moberly?  Yes  No

How long have you been a resident of City of Moberly? 21 YEARS

Occupation: RETIRED Employer: \_\_\_\_\_

**Optional Questions (use back of application if necessary)**

What experience and/or skills do you have that might especially qualify you to serve on this board or commission?

HISTORY OF PUBLIC SERVICE. SERVE ON BOARDS OF SHELTERED INDUSTRIES, ICAN MISSOURI FOUNDATION (SERVES DEVELOPMENTALLY DISABLED), YMCA, MOBERLY AMBASSADORS, PARKS AND RECREATION FOR CITY OF MOBERLY, MISSOURI STATE TROOPERS EMERGENCY RELIEF SOCIETY-MASTERS, ACTIVE ON CHURCH COUNCIL/FINANCE.

What particular contributions do you feel you can make to this board or commission?

BRING BROAD GENERAL KNOWLEDGE OF COMMUNITY NEEDS AND WORKINGS OF GOVERNMENT AND PROCESSES, KNOWLEDGE OF FINANCE AND RESOURCES.

**I will attend meetings in accordance with the adopted policies of City of Moberly, Missouri. If at any time my business or professional interests conflict with the interests of the Commission, I will not participate in such deliberations. References may be secured from the following individuals:**

- 1. DON BURTON Phone: \_\_\_\_\_
- 2. HARLEY MATTOX Phone: \_\_\_\_\_
- 3. TROY LINK Phone: \_\_\_\_\_

Russell Kennison II  
Signature of Applicant

\*Additional Information may be attached to this form.

City of

Moberly!

Board/Commission Application Form

Individuals serving on boards or commissions play an important role in advising the City Council on matters of interest to our community and its future. For the most part, Board and Commission members must be residents of City of Moberly. When a vacancy occurs, an announcement of that vacancy will be posted. The City Council will review all applications. The appointment will be made at a formal City Council meeting. Appointees serve as unpaid volunteers.

This application is a public document and as such it or the information it contains may be reproduced and distributed. This application will remain active for two years and you will automatically be considered for any vacancy occurring during that time.

Name of Board or Commission: PARKS + RECREATION Date: 4-3-19
Your Name: DON BURTON Street Address: 822 S 4th
Phone number(s): (evening) 660-651-3820 (day) 660-651-3820
Email: donb@c21mckrown.com

Do you live within the corporate limits of City of Moberly? Yes/No
How long have you been a resident of City of Moberly? 70 years
Occupation: REAL ESTATE SALES Employer: CENTURY 21 MCKEOWN + ASSOC

Optional Questions (use back of application if necessary)

What experience and/or skills do you have that might especially qualify you to serve on this board or commission?

1988-2000 SERVED ON P+R COUNCIL AS PRES 2010 T.E.A. BOARD
2000-2012 City Council 2008 M.B. Corporation
2013-2019 PARK BOARD CURRENTLY PRES
2003-PRESENT P+Z

What particular contributions do you feel you can make to this board or commission?

EXPERIENCE, HAVE HAD LOTS OF PRACTICE
I DO ENJOY THE PARK BOARD HAVE ASSESSED 3
TIMES 1/2% SALES TAX FOR PARKS DO NOT WANT TO DO

I will attend meetings in accordance with the adopted policies of City of Moberly, Missouri. If at any time my business or professional interests conflict with the interests of the Commission, I will not participate in such deliberations. References may be secured from the following individuals: AGAIN 2029

- 1. BOB RILEY Phone: 660-998-2353
2. CHUCK MCKEOWN Phone: 660-651-6889
3. TROY BOCK Phone: 660-998-0139

Don Burton
Signature of Applicant

\*Additional Information may be attached to this form.

Mr. Brian Crane  
Moberly City Council  
101 W. Reed Street  
Moberly, MO 65270

Dear Brian and City Council Members,

The Moberly Area Chamber of Commerce along with the Moberly Rotary Club, Altrusa Club of Moberly, Fraternal Order of Eagles, Mainstreet Moberly and Knights of Columbus respectfully asks approval to schedule The 14th Annual Moberly Railroad Days Festival for June 12<sup>th</sup> through June 15<sup>th</sup>, 2019 in Downtown Moberly.

We would like to request permission to hang Railroad Days Banners on the Railroad overpass on Rollins Street as well as the overpass on Morley Streets beginning in early May.

We are also requesting that the following areas be blocked off to accommodate carnival rides, staging and vendor booth spaces beginning Sunday, June 9th.

- Sturgeon Street from Coates to Rollins and the East half of the 100 block of West Reed Street keeping all alley ways open for emergency vehicle access.
- Parking areas across the street from and adjacent to City Hall as well as the lower lot on the corner of Rollins and Sturgeon.
- 200 Block of Reed for Car Show on Saturday June 15th only.
- Tent for temporary shelter will be erected as has been done in the past.

We are also asking permission for the Moberly Eagles club to operate a beer garden in an enclosed area near the main stage of the event, where we will also be hosting several other events as well as other entertainment. This club carries a liquor license at their facility and has agreed to obtain the necessary documentation and permits needed to provide this service.

The Chamber will be working hard with the Moberly Rotary Club, Main Street Moberly Organization, the Randolph County Historical Society and other clubs and organizations to help make this event successful and fun while promoting the historic significance of the Railroad in the History of Randolph County.

As this is the only Festival for Moberly Citizens, we would also like to see the City commit to being a monetary sponsor of the event for \$1500 to help cover costs of the event.

# City of Moberly City Council Agenda Summary

**Agenda Number:** \_\_\_\_\_  
**Department:** Police Dept.  
**Date:** May 6, 2019

**Agenda Item:** A request from Moberly Area Chamber of Commerce, Moberly Rotary Club, Altrusa Club, Moberly Fraternal Order of Eagles, Main Street Moberly and Knights of Columbus to hold their annual Railroad Days event on June 12-15, 2019 and their request to block of the 100 block of W. Reed Street and 200 block of W. Reed on Saturday only, and Parking area around City Hall.

**Summary:** The Moberly Area Chamber of Commerce, Moberly Rotary Club, Altrusa Club, Fraternal Order of Eagles, Mainstreet Moberly and Knights of Columbus have decided to remove the request to hang the banner on the Rollins Street overpass. The also request the closure of several streets to accommodate carnival rides, staging and vendor booth spaces beginning on June 9, 2019. The streets requested closed from June 6 until June 15 are;

Sturgeon Street from Coates to Rollins.

The east half of the 100 block of W Reed, keeping the alley ways open for emergency vehicle access.

Parking area across the street and adjacent to City Hall as well as the lower lot at Rollins and Sturgeon.

On June 15 only, the 200 block of W Reed for a car show. The intersections of Coates and Reed and Williams and Reed would remain open for north/south traffic.

**Recommended Action:** Direct staff to bring to the May 20<sup>th</sup> Council meeting for final approval.

**Fund Name:** N/A

**Account Number:** N/A

**Available Budget \$:** \$0

ATTACHMENTS:		Roll Call	Aye	Nay
___ Memo	___ Council Minutes	<b>Mayor</b>		
___ Staff Report	___ Proposed Ordinance	M___ S___ <b>Jeffrey</b>	___	___
<u>x</u> Correspondence	___ Proposed Resolution	<b>Council Member</b>		
___ Bid Tabulation	___ Attorney's Report	M___ S___ <b>Brubaker</b>	___	___
___ P/C Recommendation	___ Petition	M___ S___ <b>Kimmons</b>	___	___
___ P/C Minutes	___ Contract	M___ S___ <b>Davis</b>	___	___
___ Application	___ Budget Amendment	M___ S___ <b>Kyser</b>	___	___
___ Citizen	___ Legal Notice			
___ Consultant Report	___ Other _____		Passed	Failed



Missouri Department of Transportation

1711 Highway 61 S  
Hannibal, Missouri 63401  
573.248.2490  
Fax: 573.248.2467  
1.888.ASK MODOT (275.6636)

February 22, 2019

City of Moberly  
Attention: Tom Sanders, Director of Public Works  
101 West Reed Street  
Moberly, MO 65270

**RE: Moberly – TAP 4500 (209) – MoDOT Right of Way License Agreement**

Dear Mr. Sanders:

Due to the fact that a portion or all of the new sidewalk being built along Route M (Urbandale Drive) is on MoDOT right of way, this Sidewalk Improvement Agreement is needed to more clearly define the responsibilities for the future maintenance of the improvements being put in place on said right of way.

Please pass an associated ordinance that defines who can enter into this agreement on behalf of the city of Moberly. When that is done, please send back two (2) executed and original agreements back to MoDOT and the Missouri Transportation Commission will then sign. An original will be sent back to the city upon the agreement being fully executed by both parties.

If you have questions or comments regarding the process, please do not hesitate to call me at (573) 248-2634.

Sincerely,



Robert J. Manzke  
District Design Liaison

CCO Form: DE65  
Approved: 12/07 (BDG)  
Revised: 03/17 (BG)  
Modified:

**MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION  
SIDEWALK IMPROVEMENTS AGREEMENT**

THIS AGREEMENT is made and entered into by and between the Missouri Highways and Transportation Commission (hereinafter, "Commission"), whose address is P.O. Box 270, 105 W. Capitol, Jefferson City, Missouri 65102, and the City of Moberly, Missouri (hereinafter, "City"), whose address is 101 W. Reed St., Moberly, MO 65270-1551.

WITNESSETH:

WHEREAS, the Commission owns and operates, as part of the State Highway System, Route M located within the City limits in Moberly, Randolph County; and

WHEREAS, the City is desirous of performing certain tasks related to the installation and maintenance of sidewalk improvements within the City limits.

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations contained in this Agreement, the parties agree as follows:

(1) PROPOSAL: The City proposes and the Commission will allow the installation, including maintenance, of sidewalk improvements on Commission right-of-way as provided in this Agreement.

(2) LOCATION: The general location of the sidewalk improvements to be installed and maintained pursuant to this Agreement is Route M (E. Urbandale Dr.) on the south side of the road from Cedar Lakes Drive to Cedar Ridge Drive, Moberly, Randolph County, MO.

(3) COSTS: All costs associated with the construction of the proposed sidewalk improvements, including, but not limited to, signing, traffic signals, and traffic control during construction, will be borne entirely by the City, with no cost incurred by the Commission.

(4) PLANS: The City shall have detailed plans prepared at no cost to the Commission, which are to be submitted to the Commission's District Engineer for the Commission's review and approval. The Commission's District Engineer, in his/her sole discretion, may require modifications to the plans prior to approving the plans.

(5) TRAFFIC CONTROL DEVICES: All pavement marking, signs, and

traffic signals installed with the proposed improvements shall be in accordance with the latest revision of the *Manual on Uniform Traffic Control Devices for Streets and Highways*.

(6) RELOCATION: The City shall secure the removal, relocation or adjustment of any public or private utilities located on private easements or public right-of way, if the construction of the herein contemplated improvements so required, without cost to the Commission.

(7) INSPECTION: The City will allow inspection of the construction and maintenance activities of the herein contemplated improvements by the Commission's District Engineer, or his authorized representative, at any time and shall take no attempts to prevent said inspection. Within thirty (30) days following notice by the City to the Commission that construction is complete, the Commission will inspect the work to determine that it is acceptable. The sidewalk improvements will not be placed in operation until the Commission authorizes.

(8) INDEMNIFICATION:

(A) To the extent allowed or imposed by law, the City shall defend, indemnify and hold harmless the Commission, including its members and department employees, from any claim or liability whether based on a claim for damages to real or personal property or to a person for any matter relating to or arising out of the City's wrongful or negligent performance of its obligations under this Agreement.

(B) The City will require any contractor procured by the City to work under this Agreement:

(1) To obtain a no cost permit from the Commission's district engineer prior to working on the Commission's right-of-way, which shall be signed by an authorized contractor representative (a permit from the Commission's district engineer will not be required for work outside of the Commission's right-of-way); and

(2) To carry commercial general liability insurance and commercial automobile liability insurance from a company authorized to issue insurance in Missouri, and to name the Commission, and the Missouri Department of Transportation and its employees, as additional named insureds in amounts sufficient to cover the sovereign immunity limits for Missouri public entities (\$500,000 per claimant and \$3,000,000 per occurrence) as calculated by the Missouri Department of Insurance, Financial Institutions and Professional Registration, and published annually in the Missouri Register pursuant to Section 537.610, RSMo.

(C) In no event shall the language of this Agreement constitute or be construed as a waiver or limitation for either party's rights or defenses with regard to each party's applicable sovereign, governmental, or official immunities and

protections as provided by federal and state constitution or law.

(9) OWNERSHIP AND MAINTENANCE: All improvements made pursuant to this Agreement within the state-owned right-of-way shall become the Commission's property. The City, at its sole cost and expense, is responsible for maintaining all sidewalks constructed or installed pursuant to this Agreement in fully operational, safe and aesthetically acceptable condition. All future alterations, modifications, or maintenance of the sidewalk improvements will be the responsibility of the City. Maintenance by the City will include, but is not limited to, crack repair, patching holes, removing litter, debris, trash, and leaves, and removal of snow and ice (through methods approved by the Commission). All sidewalks constructed pursuant to this Agreement shall be maintained in a condition safe for use of the sidewalks by the general public at all times. If the City fails to maintain the sidewalks in a safe condition, the Commission may cancel this Agreement and remove the sidewalks from Commission right of way or the Commission may maintain the sidewalks at the City's cost and expense.

(10) PERMITS: Before beginning work, the City shall secure from the Commission's District Engineer a permit for the proposed improvement. The City shall comply with any additional conditions placed on the permit by the Commission.

(11) BOND: The City shall secure sufficient bond, as determined by the Commission's District Engineer or his authorized representative, for the construction of the proposed improvement on Commission right-of-way.

(12) CONSTRUCTION OF IMPROVEMENTS: All construction of the proposed improvements shall be according to the latest editions of the Missouri Highways and Transportation Commission's *Standard Specifications for Highway Construction*, Standard Plans for Highway Construction, and the Missouri Department of Transportation's *Approved Products List for Traffic Signals and Highway Lighting*.

(13) AMENDMENTS: Any change in this Agreement, whether by modification or supplementation, must be accomplished by a formal contract amendment signed and approved by the duly authorized representative of the City and the Commission.

(14) ASSIGNMENT: The City shall not assign, transfer or delegate any interest in this Agreement without the prior written consent of the Commission.

(15) AUDIT OF RECORDS: The City must maintain all records relating to this Agreement, including but not limited to invoices, payrolls, etc. These records must be available at all reasonable times at no charge to the Commission and/or its designees or representatives during the period of this Agreement and any extension thereof, and for three (3) years from the date of final payment made under this Agreement.

(16) CANCELLATION: The Commission may cancel this Agreement at any time for a material breach of contractual obligations or for convenience by providing the City with written notice of cancellation. Should the Commission exercise its right to cancel the contract for such reasons, cancellation will become effective upon the date specified in the notice of cancellation sent to the City.

(17) LAW OF MISSOURI TO GOVERN: This Agreement shall be construed according to the laws of the state of Missouri. The City shall comply with all local, state and federal laws and regulations relating to the performance of this Agreement.

(18) MISSOURI NONDISCRIMINATION CLAUSE: The City shall comply with all state and federal statutes applicable to City relating to nondiscrimination, including, but not limited to, Chapter 213, RSMo; Title VI and Title VII of the Civil Rights Act of 1964 as amended (42 U.S.C. Sections 2000d and 2000e, *et seq.*); and with any provision of the "Americans with Disabilities Act" (42 U.S.C. Section 12101, *et seq.*).

(19) VENUE: It is agreed by the parties that any action at law, suit in equity, or other judicial proceeding to enforce or construe this Agreement, or regarding its alleged breach, shall be instituted only in the Circuit Court of Cole County, Missouri.

(20) SECTION HEADINGS: All section headings contained in this Agreement are for the convenience of reference only and are not intended to define or limit the scope of any provision of this Agreement.

(21) SOLE BENEFICIARY: This Agreement is made for the sole benefit of the parties hereto and nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the Commission and the City.

(22) NO INTEREST: By constructing and maintaining the sidewalk improvements on Commission right of way, the City gains no interest in Commission right-of-way whatsoever. The Commission shall not be obligated to keep the constructed improvements in place if the Commission, in its sole discretion, determines removal or modification of the improvements is in the best interests of the state highway system. In the event the Commission decides to remove the improvements, the City shall not be entitled to a refund of the funds expended by the City pursuant to this Agreement.

(23) AUTHORITY TO EXECUTE: The signers of this Agreement warrant that they are acting officially and properly on behalf of their respective institutions and have been duly authorized, directed and empowered to execute this Agreement.

(24) VOLUNTARY NATURE OF AGREEMENT: Each party to this

Agreement warrants and certifies that it enters into this transaction and executes this Agreement freely and voluntarily and without being in a state of duress or under threats or coercion.

(25) ENTIRE AGREEMENT: This Agreement represents the entire understanding between the parties regarding this subject and supersedes all prior written or oral communications between the parties regarding this subject.

(26) DURATION: Unless otherwise terminated pursuant to (9) or (16), above, or through mutual agreement of the parties, this Agreement shall be in effect for a continuing duration upon execution of this Agreement.

IN WITNESS WHEREOF, the parties have entered into this Agreement on the date last written below.

Executed by the City this \_\_\_\_ day of \_\_\_\_\_, 2019.

Executed by the Commission this \_\_\_\_ day of \_\_\_\_\_, 2019.

MISSOURI HIGHWAYS AND  
TRANSPORTATION COMMISSION

CITY OF MOBERLY

By \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

Title \_\_\_\_\_

ATTEST:

ATTEST:

\_\_\_\_\_  
Secretary to the Commission

By \_\_\_\_\_

Title \_\_\_\_\_

Approved as to Form:

Approved as to Form:

\_\_\_\_\_  
Commission Counsel

\_\_\_\_\_  
Title \_\_\_\_\_

Ordinance Number: \_\_\_\_\_

# City of Moberly City Council Agenda Summary

**Agenda Number:** \_\_\_\_\_  
**Department:** Comm. Dev.  
**Date:** May 6, 2019

**Agenda Item:** A Missouri Highway and Transportation Commission Right of Way License Agreement.

**Summary:** A portion of the new sidewalk that has been recently constructed along Route M (Urbandale) is on MoDOT right of way, this Sidewalk Improvement Agreement is needed to more clearly define the responsibilities for the future maintenance of the improvements being put in place on said right of way.

**Recommended Action:** Direct staff to bring to the May 20<sup>th</sup> Council meeting for final approval.

**Fund Name:** N/A

**Account Number:** N/A

**Available Budget \$:** \$0

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	<b>Mayor</b>		
<input type="checkbox"/> Staff Report	<input checked="" type="checkbox"/> Proposed Ordinance	M__ S__ <b>Jeffrey</b>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution			
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	<b>Council Member</b>		
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M__ S__ <b>Brubaker</b>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M__ S__ <b>Kimmons</b>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M__ S__ <b>Davis</b>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice	M__ S__ <b>Kyser</b>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____		Passed	Failed

MISSOURI DEPARTMENT OF ECONOMIC DEVELOPMENT  
 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
 FY2019 APPLICATION: FORM B - COST SUMMARY

PLEASE ROUND TO THE NEAREST \$1

I. PUBLIC FACILITY ACTIVITIES (FROM THE LIST IN THE CDBG GUIDELINES):						
	A. CDBG FUNDS	B. APPLICANT'S CASH FUNDS (INCLUDES LOANS)	C. APPLICANT'S NON-CASH RESOURCES (IN-KIND)	D. OTHER STATE/FEDERAL AGENCY GRANT FUNDS	E. PRIVATE (CASH) FUNDS	F. TOTAL
1.						0
2.						
3.						
4. PROPERTY ACQUISITION (INCLUDING EASEMENTS)						
5. SUBTOTAL OF PUBLIC FACILITY ACTIVITIES						
6. ENGINEERING DESIGN/ARCHITECTURAL DESIGN						
7. CONSTRUCTION INSPECTION						
8. OTHER PROFESSIONAL SERVICES (EXCEPT LEGAL)*		\$6,500				\$6,500
9. TOTAL PUBLIC FACILITY ACTIVITIES						\$6,500
<b>II. DEMOLITION (OR OTHER) ACTIVITIES</b>						
1. DEMOLITION	\$182,400	\$126,775	\$9,750		\$32,500	\$351,425
2. DEMOLITION INSPECTION			\$24,375			\$24,375
3. ASBESTOS INSPECTION		\$11,700				\$11,700
4.						
5.						
6.						
7.						
<b>III. ADMINISTRATION</b>						
1. CDBG GRANT ADMINISTRATION	\$17,600					\$17,600
2. LEGAL EXPENSES**						
3. TOTAL ADMINISTRATION	\$17,600					\$17,600
IV. TOTAL ALL ACTIVITIES	\$200,000	\$144,975	\$34,125		\$32,500	\$411,600

\*EXPLAIN WHY AND WHAT OTHER PROFESSIONAL SERVICES ARE REQUIRED FOR THIS PROJECT. Title search for each property

\*\*HISTORICALLY, LEGAL EXPENSES HAVE NOT BEEN NEEDED TO COMPLETE A BLOCK GRANT. IF INCLUDED, PROVIDE EXPLANATION OF NEED FOR THESE EXPENSES:



CITY OF MOBERLY  
"BID OPENING"

Request for Quotes  
Professional Title Services

Date: 3-25-2019  
4:00 p.m.

Town & Country Abstract \$ 100.<sup>00</sup> per search  
Co., Inc.

Black Creek Abstract & Title \$ 100.<sup>00</sup> per search

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# TOWN & COUNTRY ABSTRACT CO., INC.

541 West Coates Suite 101  
P.O. Box 177  
Moberly, Missouri 65270

Phone 660-263-0425  
Fax 660-263-1226  
tabstract@sbcglobal.net

March 22, 2019

City of Moberly  
101 W. Reed St.  
Moberly, MO 65270

To whom it may concern:

In response to the request for Quotes for Professional Title Services: Town & Country Abstract has over 100 hundred years of combined experience on staff and has provided the City of Moberly with real estate reports for years. All of our employees live in Randolph County and are active in our community. The cost per search is \$100.00 with no additional charges for copies. Most of our searches can be completed with in 1 week of the date they are ordered. Please see references below.

Chuck McKeown, Centurey 21 McKeown & Associates 660-263-1789  
Matt Cleavinger, County Bank, 660-263-7100  
Mike Riffel, Central Bank of Moberly, 660-263-1234

Sincerely yours,



Brad Goessling

***Black Creek Abstract and Title, L.L.C.***  
***102 South Washington***  
***P.O. Box 235***  
***Shelbyville, Missouri 63469***

***Ruth E. Redman, Office Manager***

***Phone: 573-633-2241***

***FAX: 573-633-2284***

***e-mail: [ruth@blackcreekabstract.com](mailto:ruth@blackcreekabstract.com)***

March 13, 2019

City of Moberly  
101 W Reed St.  
Moberly, MO 65270

RE: Professional Title Services

Dear City,

Black Creek Abstract and Title, LLC is a title office located in Shelbyville, MO. and licensed to do business in the State of Missouri, license number 8015844. We have been in business for 16 years, woman owned, and are enrolled and participates in "E-Verify". We would be willing to perform current owner lien searches for \$100.00 per search. Timeframe for completion would depend on the number of searches needed.

References:

Kim Larrick, Community State Bank, 573-588-4101, Shelbina, MO.

John Wilcox, Wilcox and Williams, LLC, 573-588-4111, Shelbina, MO.

Steve Raymond, Esq, 573-633-2434, Shelbyville, MO.

Anna Maubach, Exchange Bank of Northeast Missouri, 573-633-2231, Shelbyville, MO

James McConnell, Esq, 573-588-2115, Shelbina, MO.

Sincerely,



Ruth E. Redman  
Co-Owner

# TOWN & COUNTRY ABSTRACT CO., INC.

541 West Coates Suite 101  
P.O. Box 177  
Moberly, Missouri 65270

Phone 660-263-0425  
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Sincerely yours,



Brad Goessling

State of Missouri

Insurance License

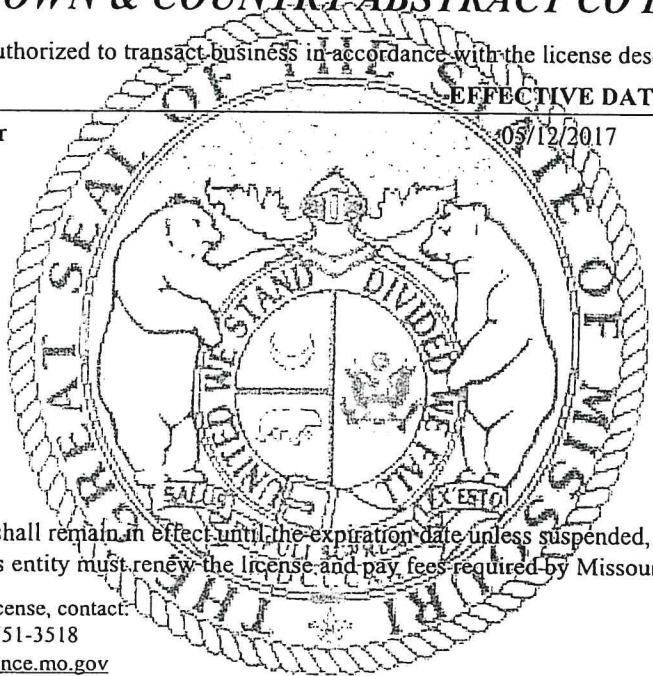
License No: 0001368

FEIN: 43-0546930

**TOWN & COUNTRY ABSTRACT CO INC**

Is hereby authorized to transact business in accordance with the license description below:

LICENSE TYPE	EFFECTIVE DATE	EXPIRATION DATE
Business Entity Producer	05/12/2017	05/11/2019



This insurance license shall remain in effect until the expiration date unless suspended, revoked or forfeited. The business entity must renew the license and pay fees required by Missouri Statutes

For questions regarding a license, contact:  
MO DIFP - Insurance 573-751-3518  
or E-mail: [licensing@insurance.mo.gov](mailto:licensing@insurance.mo.gov)  
<http://www.insurance.mo.gov>

***Black Creek Abstract and Title, L.L.C.***  
***102 South Washington***  
***P.O. Box 235***  
***Shelbyville, Missouri 63469***

***Ruth E. Redman, Office Manager***

***Phone: 573-633-2241***

***FAX: 573-633-2284***

***e-mail: [ruth@blackcreekabstract.com](mailto:ruth@blackcreekabstract.com)***

March 13, 2019

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Anna Maubach, Exchange Bank of Northeast Missouri, 573-633-2231, Shelbyville, MO

James McConnell, Esq, 573-588-2115, Shelbina, MO.

Sincerely,



Ruth E. Redman

Co-Owner

CITY OF MOBERLY  
"BID OPENING"

Request for proposals for  
Professional Assessment /  
Inspection Services

Date: 3-25-2019  
4:00 pm

Linville Inspections, LLC

Samples & transportation  
\$ 195.<sup>00</sup> per Structure

~~Black Creek Abstract & Title~~

\$ \_\_\_\_\_

Roberts Demolition & Roll off

\$ 180.<sup>00</sup> per residence

\$ \_\_\_\_\_

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Request for proposal for Professional Assessment /  
Inspection Services

CITY OF MOBERLY

"BID OPENING"  
Sign-In Sheet

Date: 3-25-2019  
4:00 pm

Name

Company

Shannon Hance

City of Moberly

Emily Goyea-Furlong

City of Moberly

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Asbestos Inspection  
Roberts Demolition & Roll-Off  
20501 Maple Dr. Center, Mo. 63436  
573 248 7916 or 573 267 3251

City of Moberly, Mo.  
101 W. Reed St.  
Moberly, Mo. 65270

March 15, 2019

Att. Kay Galloway

Cost of inspections for Asbestos with reports, marking and collecting samples is as follows \$180.00 for residential. Have done inspections for the past 15 years in towns such as Shelbina, Monroe City, Hannibal, Bowling Green, Vandalia, Center, New London, Higbee, Callao, Clarence, Bevier, Palmyra, and for many home owners . Also work with Mark Twain Regional in Perry a lot.

Inspections are done in timely matter as not to delay action of demolition and most important communicate with all that that is involved. If you have any questions please call as I will be glad to help you out.

Mike Roberts





Employment Eligibility Verification



Welcome Mike Roberts User ID MROB8155 Last Login 11:05 AM - 09/03/2013 Log Out

Click any for help

- Home
- My Cases
- New Case
- View Cases
- Search Cases
- My Profile
- Edit Profile
- Change Password
- Change Security Questions
- My Company
- Edit Company Profile
- Add New User
- View Existing Users
- Close Company Account
- My Reports
- View Reports
- My Resources
- View Essential Resources
- Take Tutorial
- View User Manual
- Contact Us

## Company Information

**Company Name:** Roberts Demolition&Roll off [View / Edit](#)

**Company ID Number:** 519322

**Doing Business As (DBA) Name:** Roberts Demolition&Roll off

**DUNS Number:**

### Physical Location:

**Address 1:** 20501 Maple Dr.

**Address 2:**

**City:** Center

**State:** MO

**Zip Code:** 63436

**County:** RALLS

### Mailing Address:

**Address 1:**

**Address 2:**

**City:**

**State:**

**Zip Code:**

### Additional Information:

**Employer Identification Number:** 431935527

**Total Number of Employees:** 1 to 4

**Parent Organization:**

**Administrator:**

**Organization Designation:**

**Employer Category:** None of these categories apply

**NAICS Code:** 238 - SPECIALTY TRADE CONTRACTORS [View / Edit](#)

**Total Hiring Sites:** 1 [View / Edit](#)

**Total Points of Contact:** 1 [View / Edit](#)

[View MOU](#)

CERTIFICATION NUMBER:  
**7118011819MOIR11295**

THIS CERTIFIES  
**Mike Roberts**  
HAS COMPLETED THE CERTIFICATION  
REQUIREMENTS FOR  
**Inspector**



APPROVED: **01/28/2019**  
EXPIRES: **01/28/2020**

TRAINING DATE: **01/18/2019**

  
Director of Air Pollution Control Program

**Roberts Demolition & Roll Off**  
of Center, MO  
Residential & Commercial  
Asbestos Inspector

Phone: 573-267-3251  
Cell: 573-248-7916

Email:  
demolition@rallstech.com

**LINVILLE INSPECTIONS, LLC**

412 Deer Ridge Drive  
Richmond, MO 64085

Cell: (660) 359-7485  
E-mail: JWLIN@ATT.NET

Home: (816) 776-2117  
FAX: (816) 776-3687

March 10, 2019

Proposal to Moberly, MO for Asbestos Inspection Services

I have a Master of Science Degree from St. Thomas of Villanova University in Miami, Florida. I am certified by the International Code Council as a Building Inspector and the State of Missouri as an Asbestos Inspector.

I worked part time for the City of Trenton as a Building Inspector for approximately 7 years. I was actively involved in the rehabilitation of dilapidated houses for over 20 years, which included personally performing electrical, plumbing, mechanical, and carpentry work.

In the past 16 years, I have performed building and asbestos inspections on hundreds of structures throughout Missouri, many the result of State of Missouri grants obtained and administered by the Green Hills Regional Planning Commission, Northeast Missouri Regional Planning Commission and the Mark Twain Regional Council of Governments. Additionally, I have inspected numerous residential and commercial structures for private owners throughout northern and central Missouri.

I work very closely with the State of Missouri Department of Natural Resources (DNR) and I am familiar with DNR Clean Air and Water standards and notification requirements.

I could start the inspection process immediately upon notification.

My services include submitting and obtaining approval of, documentation required by the State of Missouri prior to demolition beginning as well as coordinating required asbestos abatement services.

The cost for my asbestos inspection services, as specified in the proposal request, would be **\$195.00** per structure, which includes cost of samples and transportation.

LINVILLE INSPECTIONS, LLC

412 Deer Ridge Drive  
Richmond, MO 64085

Cell: (660) 359-7485 Home: (816) 776-2117  
E-mail: JWLIN@ATT.NET FAX: (816) 776-3687

REFERENCES

March 10, 2019

<u>Agency</u>	<u>Reference</u>	<u>Number</u>
Snyder & Associates, Inc. St. Joseph, MO	Andy Macias P. E. Business Unit Leader	(816) 364-5222
City of Salisbury, MO	Courtney Cole, City Clerk	(660) 388-6197
City of Trenton, MO	Cindy Simpson, City Clerk	(660) 359-2013
Green Hills RPC Trenton, MO	Randy Railsback Executive Director Lance Rains, Community Development Coordinator	(660) 359-5636 (660) 359-5636
Northeast MO RPC Memphis, MO	Lucinda Clubb, Community Development Coordinator	(660) 465-7281
North Central Missouri College Trenton, MO	Randy Young Physical Plant Director	(660) 359-3948 Ext. 504
City of Lewistown, MO	Steve McKenzie, Mayor	(217) 819-2570
City of Keytesville	Bob Littleton, Mayor DeLaina Sommerfield, City Clerk	(660) 288-3745 (660) 288-3745
City of Richmond, MO	Tonya a. Willim City Administrator	(816) 776-5304 Ext. 104
City of Richmond, MO	Dale Shipp Public Works Director	(816) 776-5304 Ext. 122

**JIM LINVILLE**

**From:** "CCO - E-Verify Support Email Queue" <E-Verify.Support@uscis.dhs.gov>  
**Date:** September 4, 2014 2:41 PM  
**To:** "Jim Linville" <JWLIN@ATT.NET>  
**Subject:** U.S. Citizenship and Immigration Services E-Verify Program Notification CRM:0229000006134



U.S. Citizenship  
and Immigration  
Services

# E-Verify

E-Verify Verification Division  
Customer Contact Operations

Company ID: 441120

Dear E-Verify Participant:

Thank you for your participation in the E-Verify Program. We value your participation and your efforts to comply with the program's required policies and procedures.

Our records show you have created no E-Verify cases for new hires in the past two years. Please review the following information regarding continued E-Verify use:

- o If your company intends to use E-Verify in the future, review and update your company's profile and designated user contact information by clicking on the "Edit Company Profile" link after logging into your E-Verify account.
- o If your company no longer intends to use E-Verify, you must properly terminate your participation. You may terminate your enrollment by:
  - o Logging into your E-Verify account, clicking on "Close Company Account" under "My Company" and entering the Termination Request Reason
  - o Sending an e-mail requesting your company's termination to [E-Verify@dhs.gov](mailto:E-Verify@dhs.gov). Please use the Company ID number(s) listed at the top of this email when sending an e-mail.

Please review your administrative processes with your E-Verify users and emphasize the importance of accurate data entry with special attention to final case resolutions. This will help reduce the overall number of inappropriate, redundant or multiple cases and the need for further compliance actions.

If you have questions, you may contact us by replying to this email or at 1-888-464-4218. Our representatives are available to assist you from 8:00 a.m. to 5:00 p.m. local time. The *E-Verify User Manual for Employers* also contains information on the E-Verify system.

Please use the Company ID number listed at the top of this letter when contacting us.

Sincerely,

Verification Division  
Enterprise Services Directorate  
U.S. Citizenship and Immigration Services

E-Verify User Manual for Employers hyperlink: <https://go.usa.gov/RBb>

CERTIFICATION NUMBER:

**7011051018MOIR9521**

THIS CERTIFIES

**Jim Linville**

HAS COMPLETED THE CERTIFICATION

REQUIREMENTS FOR

**Inspector**



APPROVED: **05/17/2018**

TRAINING DATE: **05/10/2018**

EXPIRES: **05/17/2019**

  
Director of Air Pollution Control Program

## LINVILLE INSPECTIONS LLC



Certified

**Building Inspector  
Asbestos Inspector  
Management Planner  
Lead Inspector**

**Jim Linville**  
Serving Missouri

412 Deer Ridge Drive  
Richmond, Missouri 64085  
Email: JWLIN@ATT.NET

Ph: 816 776-2117  
Cell: 660 359-7485  
Fax: 816 776-3687





Asbestos Inspection  
Roberts Demolition & Roll-Off  
20501 Maple Dr. Center, Mo. 63436  
573 248 7916 or 573 267 3251

City of Moberly, Mo.  
101 W. Reed St.  
Moberly, Mo. 65270

March 15, 2019

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Mike Roberts







Employment Eligibility Verification



Welcome Mike Roberts User ID MROB8155 Last Login 11:05 AM - 09/03/2013 Log Out

Click any for help

- Home
- My Cases
- New Case
- View Cases
- Search Cases
- My Profile
- Edit Profile
- Change Password
- Change Security Questions
- My Company
- Edit Company Profile
- Add New User
- View Existing Users
- Close Company Account
- My Reports
- View Reports
- My Resources
- View Essential Resources
- Take Tutorial
- View User Manual
- Contact Us

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**DUNS Number:**

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APPROVED: **01/28/2019**  
EXPIRES: **01/28/2020**

TRAINING DATE: **01/18/2019**  
*Arroyo R. Pugh*  
Director of Air Pollution Control Program

**Roberts Demolition & Roll Off**  
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*Residential & Commercial*  
**Asbestos Inspector**

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Email:  
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City of Lewistown, MO	Steve McKenzie, Mayor	(217) 819-2570
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U.S. Citizenship  
and Immigration  
Services

# E-Verify

E-Verify Verification Division  
Customer Contact Operations

Company ID: 441120

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- If your company no longer intends to use E-Verify, you must properly terminate your participation. You may terminate your enrollment by:
  - Logging into your E-Verify account, clicking on "Close Company Account" under "My Company" and entering the Termination Request Reason
  - Sending an e-mail requesting your company's termination to [E-Verify@dhs.gov](mailto:E-Verify@dhs.gov). Please use the Company ID number(s) listed at the top of this email when sending an e-mail.

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If you have questions, you may contact us by replying to this email or at 1-888-464-4218. Our representatives are available to assist you from 8:00 a.m. to 5:00 p.m. local time. The *E-Verify User Manual for Employers* also contains information on the E-Verify system.

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Verification Division  
Enterprise Services Directorate  
U.S. Citizenship and Immigration Services

E-Verify User Manual for Employers hyperlink: <https://go.usa.gov/RBb>



CERTIFICATION NUMBER:

**7011051018MOIR9521**

THIS CERTIFIES

**Jim Linville**

HAS COMPLETED THE CERTIFICATION

REQUIREMENTS FOR

**Inspector**



APPROVED: **05/17/2018**

TRAINING DATE: **05/10/2018**

EXPIRES: **05/17/2019**

  
Director of Air Pollution Control Program

## LINVILLE INSPECTIONS LLC



**Certified**

**Building Inspector  
Asbestos Inspector  
Management Planner  
Lead Inspector**

**Jim Linville**  
Serving Missouri

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# City of Moberly City Council Agenda Summary

Agenda Number: \_\_\_\_\_  
 Department: Comm. Dev.  
 Date: May 6, 2019

**Agenda Item:** Accepting these bids for assessment/inspection services, professional title services, and housing inspection services of 65 properties within the City of Moberly and authorizing Mark Twain Regional Council of Government as the administrator.

**Summary:** We would like to accept a bid of \$180/property for assessment/inspection services by Roberts Demolition and Roll Off. This bid is for the assessment/inspection of asbestos in the 65 properties that have been voluntarily signed up for the CDBG demolition grant.  
 We would also like to accept a bid of \$100/title for Town and Country Abstract and Title to complete title searches for said properties.  
 Additionally, we request that Mark Twain Regional Council of Governments be appointed as the grant administrator for the CDBG demolition grant should we be awarded funding.

**Recommended Action:** Direct staff to bring to the May 20<sup>th</sup> Council meeting for final approval.

**Fund Name:** Demolition

**Account Number:** 100.005.5418

**Available Budget \$:** \$144,600.00

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	<b>Mayor</b>		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M___ S___ <b>Jeffrey</b>	___	___
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution	<b>Council Member</b>		
<input checked="" type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	M___ S___ <b>Brubaker</b>	___	___
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M___ S___ <b>Kimmons</b>	___	___
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M___ S___ <b>Davis</b>	___	___
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M___ S___ <b>Kyser</b>	___	___
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice			
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other _____		Passed	Failed

# City of Moberly City Council Agenda Summary

Agenda Number: \_\_\_\_\_  
 Department: Comm. Dev.  
 Date: May 6, 2019

**Agenda Item:** A Resolution of the City of Moberly, Missouri, stating intent to seek funding through the Community Development Block Grant Program and Authorizing the Mayor to Pursue Activities in an Attempt to Secure Funding.

**Summary:** We are asking to dedicate \$144,975 of local cash funds and \$34,125 of in-kind donations to be used in the CDBG demo grant application. This budget will also include \$32,500 in contributions from the homeowners. We are requesting \$200,000 in CDBG funding. Should we receive this grant funding we will have the necessary funds to remove up to 64 houses, all of which have been voluntarily signed up by the home owner.

**Recommended Action:** Direct staff to bring to the May 20<sup>th</sup> Council meeting for final approval.

**Fund Name:** Demolition

**Account Number:** 100.005.5418

**Available Budget \$:** \$0

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	<b>Mayor</b>		
<input type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M__ S__ <b>Jeffrey</b>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution			
<input checked="" type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	<b>Council Member</b>		
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M__ S__ <b>Brubaker</b>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M__ S__ <b>Kimmons</b>	<input type="checkbox"/>	<input type="checkbox"/>



Application  
 Citizen  
 Consultant Report

Budget Amendment  
 Legal Notice  
 Other \_\_\_\_\_

M\_\_\_ S\_\_\_ **Davis**  
M\_\_\_ S\_\_\_ **Kyser**

\_\_\_\_\_  
\_\_\_\_\_  
Passed Failed

ATTACHMENTS:		Role Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	<b>Mayor</b>		
<input type="checkbox"/> Staff Report	<input checked="" type="checkbox"/> Proposed Ordinance	M___ S___ <b>Jeffrey</b>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution			
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney's Report	<b>Council Member</b>		

Community Development Block Grant Program  
FY2019 Application

MISSOURI DEPARTMENT OF ECONOMIC DEVELOPMENT  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
FY2019 APPLICATION: FORM K – RESOLUTION

A RESOLUTION OF THE CITY OF     Moberly    , MISSOURI, STATING INTENT TO SEEK FUNDING THROUGH THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND AUTHORIZING THE MAYOR/PRESIDING COMMISSIONER TO PURSUE ACTIVITIES IN AN ATTEMPT TO SECURE FUNDING.

WHEREAS, Title I of the Housing and Community Development Act of 1974 does state as its primary objective “the development of viable urban communities, by providing decent housing, suitable living environment and expanding economic opportunities principally for persons of low and moderate income”;

WHEREAS, Title I does offer to communities the opportunity of monetary assistance in accomplishing its stated primary objectives;

WHEREAS, The Missouri Department of Economic Development is designated to award Community Development Block Grant funding under Title I; and,

WHEREAS, The city/county does have areas of need which may be addressed through the Community Development Block Grant program.

**NOW, THEREFORE, BE IT RESOLVED by the City of     Moberly    , Missouri, that it desires to participate with the Missouri Department of Economic Development in the improvement of our community under the activities authorized pursuant to the Housing and Community Development Act of 1974.**

THEREFORE, BE IT FURTHER RESOLVED, that the Mayor of     Moberly    , Missouri hereby is authorized to prepare and submit documents which are necessary in applying for funding and establishing an administrative organization to implement activities pursuant to the aforementioned act.

THEREFORE, BE IT FURTHER RESOLVED, that the applicant/sub-applicant will dedicate \$ 144,975 of local cash funds and \$ 34,125 of in-kind materials or labor to be used in this project.

\_\_\_\_\_  
SIGNATURE, CHIEF ELECTED OFFICIAL

\_\_\_\_\_  
DATE

\_\_\_\_\_  
ATTESTED BY

\_\_\_\_\_  
DATE

(AFFIX SEAL HERE)

**\*\*INSTRUCTIONS: Amount dedicated on resolution must match Form B, Total Column B and C. (An individual Resolution is required for each jurisdiction in a multi-jurisdictional application.)**

**IF MATCHING FUNDS ARE PLEDGED FROM A SUB-APPLICANT (NONPROFIT OR DISTRICT), A STATEMENT FROM THE SUB-APPLICANT PLEDGING THOSE FUNDS TO THIS PROJECT MUST ACCOMPANY THIS RESOLUTION. PLEDGED MATCHING FUNDS FROM A SUB-APPLICANT MUST STILL APPEAR ON THIS RESOLUTION.**